Beyond The Storm ANIMAL RESCUE NEW ORLEANS

I.) Volunteer Recruitment Alerts, Ads, Media, Flyers

2.) Sample Email ALERT For Out-Of-Town & Resident Volunteers

3.) Ist Response: New Volunteers

4.) 2nd Response: Assigning Food/Water Section

5.) Volunteer Intake & Recording

6.) Master Feeding Schedule Tracking Coverage/Confirming Assignments • Master Schedule Updates

7.) APPENDIX: Forms





1.) Volunteer RECRUITMENT

A.Internet Alerts

Post online alerts soliciting volunteers at: Hurricane-related lists, blogs; Louisiana lists, blogs; Animal rescue lists *Need to join an online list or send alert to a list moderator requesting cross-post

> SUGGESTIONS/IDEAS: KATRINA Rescue List: rescue-list@humaneweb.net rescue-list@www.humaneweb.net

Katrina-Pet-Rescue-info@yahoogroups.com

katrinarescues@lists.h4ha.org

Stealth Volunteers: stealthvolunteers@yahoogroups.com http://groups.yahoo.com/group/stealthvolunteers/ http://www.KatrinaSanAntonio.com

FreedomforAnimals@yahoogroups.com

Eric Rice: ericrice3@comcast.net (list moderator)

KINSHIP CIRCLE Animal Disaster Relief List: info@kinshipcircle.org (list moderator)

Pet Forum at: http://www.NOLA.com

Pet Sections by City at: http://www.CraigsList.com

Katrina Forum at: http://www.BestFriends.org

B. Print Display Ads

Look for affordable ways to place small print display ads in local newspapers. Target a responsive audience, i.e., college newspapers or smaller weeklies or monthlies with a "sympathetic" demographic (environment, health, animal issues).

C.PSAS & Other Free Publicity

Most radio and some television stations accept public service announcements (PSAs). If possible, assign someone to write-up and distribute a short request for volunteers. Include HOW interested parties can reach you, including either a website, phone number, or email address to contact about volunteering.

Keep your eyes open for volunteers with media connections. A lot of ARNO's local media came from volunteers who distributed press releases or worked for the media themselves.

FLYERS: Create, xerox and post flyers in stores, cafes, colleges...



ARNO UPDATE: New Location & Future Plans

http://www.AnimalRescueNewOrleans.com

ARNO LOCATION

271 Plauche St., Harahan, Louisiana 70123 (Cross street: Edwards, off of Jefferson Highway) Request map from info@kinshipcircle.org or katedanaher@animalearthhuman.org

Take I-10 East to Clearview. Go south on Clearview. Travel awhile, then make right on Jefferson Highway (west). (Turn is past Airline Highway 61.You'll see McDonald's with a blown-out sign at the corner). From Jefferson, turn right on Edwards. Then turn left on Plauche St. Follow Plauche around. Make hard right on to Plauche Ct. Warehouse on right. Orange sign on front door: "Animal Rescue New Orleans"

HOW TO VOLUNTEER FOR ANIMAL RESCUE NEW ORLEANS

- I. PLEASE DO NOT CONTACT US UNTIL YOU KNOW YOUR ARRIVE/DEPART DATES.
- Send volunteer info, as requested below, to: Brenda Shoss: info@kinshipcircle.org or kinshipcircle@brick.net OR Kate Danaher: katedanaher@animalearthhuman.org

PLEASE EMAIL ONE OR THE OTHER, NOT BOTH. SEND ONE TIME ONLY. Duplicates are slowing down volunteer intake.

- * Full name / Name of organization (if applicable):
- * Street, city, state, zip:
- * Phone number(s), email address:
- * Brief description of experience working with animals:
- * ARRIVE/DEPART dates in New Orleans:
- * Do you currently receive Kinship Circle's Hurricane Rescue Alerts?

(from info@kinshipcircle.org or kinshipcircle@brick.net)

3. Type "ARNO VOLUNTEER" in subject line of your email.

ARNO PROCEDURE

 LA RESIDENTS: Contact Brenda Shoss for food/water assignment. info@kinshipcircle.org or kinshipcircle@brick.net

After Brenda confirms your assignment, attend 6:00 pm orientation meeting. Please work within your assigned section, so we know animals are fed reliably. If you change sections, notify Brenda. If you don't, we won't know if animals are fed.

- ALL VOLUNTEERS: Must attend a 6:00 p.m. orientation meeting (held daily).
 271 Plauche St., Harahan, Louisiana 70123 (Cross street: Edwards, off of Jefferson Highway)
- 3. ARNO coordinators on-site from 8:00 a.m. to 5:00-7:00 p.m daily. To reach ARNO coordinators outside these times, contact: Cadi Schiffer: Ground Food/Water Program Director: 225-298-9518, cadi@arusa.org Jessica Higgins, Onsite General Admin. Director: 925-209-8813, arnojessica@yahoo.com
 * 5:00 p.m. daily:Assignments given to NON-LOCAL volunteers.
 * 6:00 p.m. daily: New volunteer orientation meeting (locals & non-locals)
- 4. If you miss the meeting contact Jane Garrison for an interim food/water assignment until next 6pm meeting. Jane Garrison: 843-343-8887, JaneGarrison@comcast.net

ARNO CONTACTS (until February 15)

(RESIDENT) FOOD/WATER PROGRAM ASSIGNMENTS DIRECTOR

Brenda Shoss: info@kinshipcircle.org, kinshipcircle@brick.net

(OUT-OF-TOWN) VOLUNTEER COORDINATORS

Kate Danaher: katedanaher@animalearthhuman.org Brenda Shoss: info@kinshipcircle.org or kinshipcircle@brick.net

GROUND FOOD/WATER PROGRAM DIRECTOR

Cadi Schiffer: 225-298-9518, cadi@arusa.org

ON-SITE GENERAL ADMIN. DIRECTOR

Jessica Higgins: 925-209-8813, arnojessica@yahoo.com

RESCUE REQUESTS FOR DOGS / Jessica Higgins: arnojessica@yahoo.com, 925-209-8813 Provide location, description of animal to be trapped, contact name and phone number.

RESCUE REQUESTS FOR CATS / Sharon Secovich: ssecovich@adelphia.net

Provide location, description of animal to be trapped, contact name and phone number.

EMERGENCY RESCUE REQUESTS (injured, pregnant)

Jane Garrison: 843-343-8887, 225-298-9501, JaneGarrison@comcast.net

GUARDIANS SEARCHING FOR LOST COMPANION ANIMALS

No Animal Left Behind, Anita Wollison, noanimalleftbehind@gmail.com, cell: 302-668-8614 http://www.noanimalleftbehind.blogspot.com

TRAVEL & ACCOMMODATIONS

OUT-OF-TOWN VOLUNTEERS MAY STAY AT NEW ARNO LOCATION

271 Plauche St., Harahan, Louisiana 70123 (Cross street: Edwards, off of Jefferson Highway)

- --Site open for volunteer lodging on Tuesday afternoon, January 31, 2006.
- --Bring portable bedding (cot, sleeping bag, air mattress, tent) to sleep on floor.
- --Electricity and bathrooms available. No shower, but may acquire solar shower.
- --Small kitchenette, but no meals served. Travel self-sustaining.

RESIDENT HOMES

Request list of residents to contact: info@kinshipcircle.org

HOTELS (Volunteers have told us about...)

- Days Inn, in Harvey (\$99; sharing makes it reasonable) 504-366-8531
- Quality Inn, in Gretna (\$112; Two beds) 504-366-8531
- The Whitney (Wyndam Hotel, ask for special rate of \$109/night, two double-bed)
 610 Poydras Street, Corner of Camp and Poydras / 800-WYH-DHAM, 504-581-4222, 504-207-0100
- Wyndham New Orleans, 504-566-7006, http://www.wyndham.com/hotels/MSYCP/main.wnt
- Chateau Hotel, 504-524-9636; 1001 Chartres Street, New Orleans
- Joe & Flo's Candlelight Hostel, in French Quarter (\$25.00 per night, 1 person) 1129 N. Robertson Street, New Orleans Book online: http://www.hostelz.com/display.php/29284+Joe+&+Flo's+Candlelight+Hostel+-+New+Orleans

OTHER NEW ORLEANS HOSTELS & BUDGET HOTELS

http://www.hostelworld.com/findabed.php/ChosenCity.New%20Orleans/ChosenCountry.USA

VACATION RENTAL BY OWNER

http://www.vrbo.com – Listing of N.O. vacation rentals still in operation. Some as low as \$75 per night. Inexpensive if shared. Individual owners post places, so worth asking if they'll offer discount to volunteers.

F/W PROGRAM SUPPLY NEEDS

Colleen Kessler: colleen@peacelovepets.com

SUPPLY SHIPMENTS TO: (504-671-8235)

ATN: Animal Rescue New Orleans C/O Southern Animal Foundation; 1823 Magazine Street; New Orleans, LA 70130

Dry Cat Food (always urgent) • Dry Dog Food Wet Cat Food • Wet Dog Food Pop-Top Canned Cat Food and/or Canned Mackerel Deep Dish Aluminum Trays (disposable lasagna trays), Litter Boxes, Basins, Buckets... (any plastic container that holds 3-gallons or more of water) Cots, Air Mattresses for Volunteers Bottled Water, Gatorade, Energy Bars, Snacks for Volunteers, Food Gift Cards for Volunteers GIFT CARDS: Wal-Mart, Office Depot, Office Max, Home Depot, Petco, PetsMart, Sam's Club Gas Station Gift Cards: BP - Shell IDENTITY T-SHIRTS FOR VOLUNTEERS - \$23 to \$25 - Order: http://tinyurl.com/dnpae Vet Care & Spay/Neuter - MONETARY DONATION Make payable to/send to: Southern Animal Foundation; 1823 Magazine Street; New Orleans, LA 70130

MONETARY DONATIONS

Make tax-deductible check to Southern Animal Foundation Write in memo: Animal Rescue New Orleans Southern Animal Foundation; 1823 Magazine Street; New Orleans, LA 70130

To make online tax-deductible donation to buy food for ARNO's food/water program: http://www.I-800-save-a-pet.com/rd/feed-the-lost-pets

Make tax-deductible check payable to: I-800-Save-A-Pet.com I-800-Save-A-Pet.com / P.O. Box 7 / Redondo Beach, CA 90277 Indicate in check memo: Animal Rescue New Orleans Online: https://secure2.convio.net/sap/site/Donation?ACTION=SHOW_DONATION_OPTIONS&CAMPAIGN_ID=1541

GIFT CARDS: Go to any Walmart, purchase a gift card, and mail to: ATTN: Animal Rescue New Orleans, Cadi Schiffer or Jessica Higgins Southern Animal Foundation; 1823 Magazine Street; New Orleans, LA 70130

HURRICANE ANIMAL RESCUE SHIRTS! http://acustomtshirt4u.com/1800SaveAPet

FRONT: "If I leave, they leave... In Memory of Hurricane Katrina Animals" BACK: "Animal Rescue New Orleans. I-800-Save-A-Pet.com" (proceeds benefit ARNO)

2006 ANIMAL RESCUE NEW ORLEANS CALENDAR http://www.lulu.com/animalrescue

Order by phone: Cafepress, I-877-80-1659 / product number 43860967(proceeds benefit ARNO)

TO SUBSCRIBE TO KINSHIP CIRCLE ANIMAL DISASTER RELIEF LIST: email info@kinshipcircle.org or kinshipcircle@brick.net IN YOUR EMAIL, STATE: SUBSCRIBE TO KC ANIMAL DISASTER RELIEF LIST

ANIMAL DISASTER RELIEF ALERTS COMPILED BY: KINSHIP CIRCLE http://www.kinshipcircle.org * info@kinshipcircle.org

*DISCLAIMER: Information in all alerts is verified with original sources, to the best of our ability. We cannot assume responsibility for the consequences of its use. Kinship Circle



3.) 1st Response NEW VOLUNTEERS

A. Sample 1st Response

Attach to this email:

I.Volunteer Liability Release (if you use one).

IST RESPONSE: SPORADIC FEEDERS AND/OR OUT-OF-TOWNERS

Thanks for your willingness to help animals! You may volunteer in 1 of 2 ways. Option 1 requires a commitment to distribute food/water weekly. Option 2 is to work from our base camp whenever you have time. Please read below and let me know.

VOLUNTEER OPTION I:

We REALLY need residents to commit to regular food/water drops in assigned sections of the city. To determine the best area to send you to, please let me know the following:

I. AVAILABILITY FOR FOOD/WATER DISTRIBUTION:

Which days, each week, could you do food/water drops in an assigned area? FOR EXAMPLE: "Every Mon., Wed., Sat."

2. Are you willing to go to any area including St. Bernard Parish, New Orleans East, Lower 9th Ward, or Plaquemines Parish?

3. Send the following information to info@kinshipcircle.org

* Full name:

- * Street address, city, state, zip:
- * Cell phone, land phone:
- * Email address:

4. Print/sign attached VOLUNTEER LIABILITY RELEASE to fax or mail to contact at bottom of form.

5.TYPE "RESIDENT FEEDER" in the subject line of your reply to me.

VOLUNTEER OPTION 2:

If you cannot commit to assigned food/water drops specific days each week, we'd still love to have you come to ARNO's base to volunteer when you can. For VOLUNTEER OPTION 2 please send me:

I. Send following info to info@kinshipcircle.org

- * Full name / Name of organization (if applicable):
- * Street, city, state, zip:
- * Cell phone, land phone:
- * Email address:
- * Brief description of experience working with animals:
- * ARRIVE/DEPART dates in New Orleans:

2. Print/sign attached VOLUNTEER LIABILITY RELEASE to fax or mail to contact at bottom of form.

3.TYPE "VISITING FEEDER" in the subject line of your reply to me.

Please get back to me ASAP so I can get you to work for the animals!

When you write back, please keep original message in the body of your email

Brenda Shoss, Kinship Circle, info@kinshipcircle.org Volunteer Coordinator & Food-Water Assignments Director, Animal Rescue New Orleans http://www.AnimalRescueNewOrleans.com * http://www.KinshipCircle.org



A. Determining Food/Water Section Assignments

- a.) After 1st Response, volunteer tells you can commit to weekly drops in an assigned section.
- b.) OR, vol. tells you can only be "visiting feeder" who volunteers from ARNO site when available. You will juggle part-time (visiting) feeders with long-term (resident feeders).

To determine a section assignment for a new RESIDENT FEEDER, refer to **Master Feeding Schedule**. This is your blueprint for knowing WHO is WHERE on WHICH DAYS. As soon as a RESIDENT FEEDER commits to an assignment, record their volunteer info under their section on the Master Feeding Schedule. As soon as a RESIDENT FEEDER drops out, remove name from Master Feeding Schedule. *See 5.) Volunteer Intake & Recording

B.Sample 2nd Response

Attach to this email:

- I. Master Feeder Schedule with new feeders info entered under his/her section.
- 2. Section map showing general boundaries of his/her section.
- 3. Feeder Orientation/Instructions

2nd RESPONSE: RESIDENT FEEDERS – Assigning a section

I'd like to assign you SECTION ##. The reason I really need you here is that there is only one other person to leave food or water for animals in this section...

 After you confirm your feeding assignment, please attend a mandatory 6:00 p.m. orientation meeting held daily at ARNO's site.ARNO ground coordinators are onsite from 8:00 a.m. to 5:00-7:00 p.m. daily. To reach ARNO coordinators outside these times, contact: Cadi Schiffer: Ground Food/Water Program Director: 225-298-9518, cadi@arusa.org

Jessica Higgins, Onsite General Admin. Director: 925-209-8813, arnojessica@yahoo.com

Please work within your assigned section, so we know animals are fed reliably. If you change sections, notify Brenda. Otherwise, we can't maintain an accurate record of feeding coverage.

- 2.) Attend meeting at: 271 Plauche St., Harahan, LA 70123 (Cross street: Edwards, off Jefferson Hwy.)
- 3.) Tell Cadi Schiffer, ARNO's Ground Food/Water Program Director, which section Brenda assigned you to so she can give you the appropriate maps/instructions. Cadi will direct you to a binder with a list of animal hiding places, so you can put food/water stations out for them. She'll discuss with you the best way to enter updates (about your section) for ARNO spreadsheets.
- 4.) ATTACHED MAP: Shows general boundaries of your assigned section.
- 5.) ATTACHED MASTER FEEDING SCHEDULE: Please try to find a substitute if you cannot make it to your section. The animals will start to rely upon you!

Can you confirm with Cadi and I (REPLY ALL) that you can cover Section ##, every (i.e., Mon., Wed.)? Thank you so much for devoting your time to these animals!

When you write back, please keep original message in the body of your email

Brenda Shoss, Kinship Circle, info@kinshipcircle.org Volunteer Coordinator & Food-Water Assignments Director, Animal Rescue New Orleans http://www.AnimalRescueNewOrleans.com * http://www.KinshipCircle.org

2nd RESPONSE: VISITING FEEDERS – Out-of-towners, part-time locals

I have recorded your arrive/depart dates as March 5 to March 10 for dispatch. Please report to ARNO's base site: 271 Plauche St., Harahan, Louisiana 70123 (Cross street: Edwards off of Jefferson Highway)

Please follow these arrival instructions:

- 1.) Attend 8:00 a.m. orientation meeting (held daily). You MUST attend a meeting before making food/water drops. If you miss meeting, contact Jane Garrison for an interim assignment: 843-343-8887, JaneGarrison@comcast.net
- 2.) ARNO coordinators on-site from 8:00 a.m. to 5:00-7:00 p.m daily. To reach ARNO ground coordinators outside these times, contact: Cadi Schiffer: Ground Food/Water Program Director: 225-298-9518, cadi@arusa.org Jessica Higgins, Onsite General Admin. Director: 925-209-8813, arnojessica@yahoo.com
- 3.) Print & sign the attached VOLUNTEER LIABILITY RELEASE to fax or mail to contact at on form.

Thanks for giving your time and heart to animals in New Orleans!

If you write back, please keep my original message in the body of your email

Brenda Shoss, Kinship Circle info@kinshipcircle.org Volunteer Coordinator & Food-Water Assignments Director, Animal Rescue New Orleans http://www.AnimalRescueNewOrleans.com http://www.KinshipCircle.org



C.ARNO-Determined Food/Water Sections

GENERAL MAPS showing boundaries of each active f/w section below are on CD

| SECTION I | UPTOWN (last feeder said no use feeding; returning residents remove food) |
|-------------|---|
| SECTION 2 | people back (last person who fed said not needed) |
| SECTION 3 | people back (last person who fed said not needed) |
| SECTION 4 | people back (last person who fed said not needed) |
| SECTION 5 | UPTOWN/GARDEN DISTRICT (most residents back) |
| SECTION 6 | UPTOWN/GARDEN DISTRICT (most residents back) |
| SECTION 7 | UPTOWN/GARDEN DISTRICT (most residents back) |
| SECTION 8 | UPTOWN |
| SECTION 9 | ABOVE UPTOWN |
| SECTION 10 | MID-CITY |
| SECTION II | MID-CITY |
| SECTION 12 | MID-CITY (residents returning and not many animals left) |
| SECTION 13 | MID-CITY |
| SECTION 14 | BUSINESS DISTRICT (people back - last feeder said not needed) |
| SECTION 15 | FRENCH QUARTER (people back - last feeder said not needed) |
| SECTION 16 | BEFORE CANAL, BEFORE 9TH WARD |
| SECTION 17 | LOWER 9TH WARD |
| SECTION 18 | BETWEEN UPTOWN & MID-CITY |
| SECTION 19 | NEAR MID-CITY (lots of cats seen in that section) |
| SECTION 20 | METAIRIE (feeders not needed) |
| SECTION 22 | METAIRIE (feeders not needed) |
| SECTION 23 | METAIRIE (feeders not needed) |
| SECTION 24 | [DOESN'T EXIST, ERROR] |
| SECTION 25 | LAKEVIEW |
| SECTION 26 | |
| SECTION 27 | MIDDLE OF CITY (GENTILLY) (a lot of animals) |
| SECTION 28 | BY CITY PARK, NORTH (GENTILLY) |
| SECTION 29 | LAKEVIEW, EAST OF PARK, CLOSEST TO LAKE |
| SECTION 30 | LAKEVIEW, EAST OF PARK |
| SECTION 31 | EAST OF GENTILLY, BEFORE NEW ORLEANS |
| SECTION 32 | NEW ORLEANS EAST |
| SECTION 33 | NEW ORLEANS EAST |
| SECTION 34 | 9TH WARD |
| SECTION 35 | EAST OF GENTILLY, BEFORE NEW ORLEANS |
| SECTION A | ST. BERNARD PARISH |
| SECTION B | ST. BERNARD PARISH |
| SECTION C | ST. BERNARD PARISH |
| SECTION D | NEW ORLEANS EAST (lots of cats) |
| SECTION E | NEW ORLEANS EAST (lots of cats) |
| SECTION F | NEW ORLEANS EAST |
| SECTION G | NEW ORLEANS EAST, EAST OF BULLARD AVE. |
| SECTION H | BERNARD PARISH, DIRECTLY EAST OF C - ST. BERNARD PARISH |
| | (West to east St Bernard, section order:A-B-C-H-I) |
| SECTION J | ST. BERNARD PARISH, AT EDGE OF PLAQUEMINES |
| PLAQUEMINES | NORTHERN WEST BANK (above checkpoint; no permit required) |
| PLAQUEMINES | EAST BANK (above checkpoint; no permit required) |
| PLAQUEMINES | SOUTHERN WEST BANK (below Port Sulphur, checkpoint. Only accessible to Parish residents) |
| CITY PARK | (Cadi assigns from the ground until further notice) |
| | |

Magazine



D. Deciding Which Section To Assign A New Feeder

Look at your Master Feeding Schedule. Which sections have...

- \ast Too few people to cover number of stations/animals in that section.
- \ast People with limited availability (i.e., only weekend volunteers).
- * People who are no-shows or whom you can't reach.

EXAMPLE:

E – NEW ORLEANS EAST (lots of cats) Ashley Kim Tahir: 504-669-7183, atahir777@yahoo.com (Tues. only; 4-5 stations)

**You obviously need more feeders than a single, Tuesday-only volunteer.

EXAMPLE:

28 – BY CITY PARK, NORTH (GENTILLY)

Carrie & Larry Delia, Nicole-12 Jennifer-9: 985-792-1925, cell: 504-952-9636, cdelia@charter.net (sporadic weekends, Still feeding ??)

Lauren Adair & sister Catherine Adair: 330-283-0205 or 330-256-3276, lefa2000@aol.com (Mon., Wed., Fri. till Lauren gets job, Catherine school Jan.)

Ben Kappel: 504-723-2507, benkappel@hotmail.com (Mon. + 1 other day?)

**Looks like a lot of feeders, but all have sporadic times or strict limitations. Need more!

EXAMPLE:

17 – LOWER 9TH WARD

Brian F. LeBourgeois: 504-812-6024, bfl@llynk.com (weekends *feeds 3 stations; 100+ stations need coverage)

Brian Johnson: 504-436-4728, cell: 504-458-9158, brians42blitz@bellsouth.net (every 5-6 days)

**Yes, two feeders—but first only covers 3 stations in an area with 100+ stations! Need more feeders.













Caring about animals caught in Katrina's wrath does not diminish human suffering. It makes us human.





5.) Volunteer INTAKE & RECORDING

A. Out-Of-Town Volunteers

I. OUT-OF-TOWN VOLUNTEERS - I record their information like this:

ANIMAL RESCUE NEW ORLEANS

Pat Brenton

1207 N. Cordova Street, #211; Burbank, CA 91505 hm: 818-846-3079; cell: 310-498-5086 patricia_brenton@paramount.com or goldn3141@sbcglobal.net Renting SUV - would like to do feeding stations Volunteered, Best Friends, Mississippi/New Orleans late September 2005. 4 years volunteering, Best Friends Catnippers - TNR group - trapping cats, volunteering at spay/neuter clinics foster feral cats. CERTS training, certification First Aid, CPR, AED, Lifeguard ARRIVE/DEPART: Jan. 23 to Jan. 27

- 2. I file all volunteer info by STATE. So Pat is listed in CA Volunteers file. It is VERY helpful to record out-of-towners by state—for quick reference, travel buddies, transports...
- **3.** I respond with confirmation of their arrive/depart dates and arrival instructions. (See: 2nd RESPONSE:VISITING FEEDERS Out-of-towners, under part four)

B.Resídent Volunteers

I. RESIDENT FEEDERS - I record their full information under LAVolunteers:

ANIMAL RESCUE NEW ORLEANS

Donna Morgan 205 Cottonwood Drive; Gretna, LA 70056 (Westbank of New Orleans) 504-393-1791, drdm1999@aol.com (10. KC Hurricane Rescue Alerts) RESIDENT FEEDER – SECTION 35: EAST OF GENTILLY, BEFORE NOLA (Every Mon., Sat., Sun.)

2. On MASTER FEEDING SCHEDULE, I record their information like this:

29 – LAKEVIEW, EAST OF PARK, CLOSEST TO LAKE Kim Dudek: cell: 504 376-5933, 972-922-6468, wk: 504- 891-4393, kimdudek@aol.com (Mon. and Tues., 4 hours each time); **Teresa F. Baker**: cell: 504-914-6512, wk: 504-461-4206, TEFBAKER@HANOVER.COM (Sun, Tues, Fri); **Susan Blackwell:** 504-218-5090, susanblackw8@yahoo.com (2-3 days weekly);

BOLD NAME: PHONE NUMBERS, EMAIL, (WHICH DAYS, EACH WEEK, THEY'RE FEEDING)

3. I respond with section assignment and arrival instructions. (See: 2nd RESPONSE: RESIDENT FEEDERS –Assigning a section, under part four)



6.) Master FEEDING SCHEDULE

ane & Blake

A. Tracking Coverage/Confirming Assignments

Attempt to find 1-3 committed volunteers who can call EACH FEEDER listed on your Master Feeding Schedule every two weeks. People who ask, "Is there anything I can do from my home?" are ideal. Out-of-town volunteers may be willing to help with calls.

INFORMATION TO COLLECT ON CONFIRMATION CALLS:

They will tell you everything from "I only went once and didn't see any animals" to "I've been sick" to "I'm confused so I haven't been feeding" to (hopefully) "Yes, I've been feeding those days at..."

Based on their feeders log sheet (SEPARATE FORM) and information they report, determine how many food/water stations they are actually hitting, within their section.

B. Master Schedule Updates

UPDATE YOUR MAIN MASTER SCHEDULE based on notes from these calls.

Remove inactive feeders.

If a feeder jumps sections without telling you, record them under their new section. If a feeder's days (each week) have changed, record new days in their listing. If a feeder only hits handful of stations in section, record this by their days per week.

ONLY ONE PERSON SHOULD MAINTAIN MAIN MASTER

SCHEDULE, or it will become inaccurate and not reflect actual food/water coverage in each section.





7.) Appendix FORMS

A.Forms For Food/Water Director To Use

- I. DIRECTOR_Assignments By Weekday.xls (SEPARATE FILE. NOT SHOWN IN MANUAL)
- 2. DIRECTOR_Master Feeding SCHEDULE.doc (SEPARATE FILE. NOT SHOWN IN MANUAL.)

B. Forms For Volunteer Feeders To Use

- I. FEEDER_Orientation Instructions.doc
- 2. FEEDER_Volunteer Liability Release.pdf
- 3. FEEDER_Food/Water Log Template.xls
- 4. FEEDER_Food/Water Station Coverage Form.xls
- 5. FEEDER_Section Assessment Form.doc
- 6. FEEDER_Feeding Station Note.doc
- 7. FEEDER_Rescue Notice.doc
- 8. FEEDER_Letter To Guardians.doc
- 9. FEEDER_Rescue Request.doc

C. Volunteer Recruitment Forms

- I. RECRUIT_Feeding Poster Tabs.doc
- 2. RECRUIT_Local Volunteer Ad.doc
- 3. RECRUIT_Local Volunteer Form.doc
- 4. RECRUIT_ItsNotOver.pdf
- 5. RECRUIT_VolunteerPoster.pdf

D. Forms To Post Publicly

- I. PUBLIC_Animal Abuse Flyer.doc
- 2. PUBLIC_Animals Who Need Rescue.doc

E. Míscellaneous Forms

- I. MISC_Directions Emergency Clinic.doc
- 2. MISC_Emergency Drop Off Form.doc
- 3. MISC_Spay/Neuter Trap/Release Request.doc
- 4. MISC_Trapping Pickup Dispatch.doc
- 5. MISC_Travel Info For Volunteers.doc
- 6. MISC_PETCO Supply Application.doc

FOOD & WATER ORIENTATION MEETING

CONTACT INFO

Cadi Schiffer, ARNO Food & Water Program Director, 225-298-9518, cadi@arusa.org

BACKGROUND

- Animal Rescue New Orleans (ARNO) currently operates 2,800 Food and Water (F/W) stations around Orleans and St Bernard Parishes (650sq. mile area). Loose animals alive today have survived because of our food/water program!
- At the end of December, we overhauled our F/W program in order to:
 - 1. Coordinate OUT-OF-TOWN Feeders and RESIDENT Feeders to most efficiently and effectively feed thousands of loose animals still alive on the streets.
 - 2. Ensure that all stations, not just visible ones, are filled regularly. Many animals come to rely on a single station. They don't have alternatives if we accidentally skip it day after day.
 - 3. Map the location of all stations within each section and to identify areas with insufficient (or excess) coverage.
 - 4. Map the location (and ultimately, number) of sighted animals within each section.

As a Feeder, it is your job to:

- I. Maintain and monitor existing stations within your assigned section of town.
- 2. Add new stations when and wherever necessary.
- 3. Assess the status of your section relative to human presence, animal presence, and areas without (known) feeding stations.
- 4. Minimize the visual presence of stations (including picking up empty cans and bags) so neighbors don't get frustrated or abusive towards volunteers or the animals.
- 5. Gather as much information about animals currently living in your section as possible.

EXISTING STATIONS

What to leave at a station:

I. WATER

• Bring a stack of 3-gallon lasagna pans with you to leave water in.

• When you arrive at a station, find the nearest outside tap/spigot. Turn it on full blast (if running water available) for a good 5 minutes to clear out sewage and toxic chemicals in the pipes for over 4 months. Set up the food and find a large rock or brick while the water is flushing.

• Once water is clean, rinse off the rock and place it in the lasagna pan directly below the tap.

• Fill the lasagna pan with water.

• Turn off the tap, let the water pressure equalize, then turn the tap on again just enough to release a slow but steady drip. At night, when it's quiet out, the sound of dripping water attracts animals to the station from as far as 2 blocks away. They also keep the pans full and fresh.

• If there is no operational tap on either that house or any nearby house, simply fill the pan with water you've brought in jugs.

- Always leave a large rock or brick in the pan to prevent it from blowing away if the pan goes dry.
- Where to leave the water:
 - Preferably under a dripping tap, but if none available, leave pan under house (to minimize evaporation and maximize animal's comfort level) or somewhere else under cover (carport, open porch, under table or vehicle, etc). Minimal rain since the hurricanes, so we can't count on the pans to be refilled naturally.

2. DRY FOOD

- Wet (canned) food is only used as a scent attractant at new feeding stations, and/or for visibly thin animals who could use the added benefit of wet food.
 - ► A thin animal where there is ample dry food may indicate the animal has bad teeth and cannot eat dry food. Thus, if you see thin animals, it's ok to leave some wet food in addition to the dry food.
 - Otherwise, at established feeding stations, FEED DRY FOOD ONLY!
- Lay the food bag flat on the ground.

- To avoid forcing animals to eat off of toxic dirt or endanger themselves by rooting through half-closed bags, please cut open the top of the food bag with a sharp knife or stick, making sure to leave enough of a rim that the bag won't collapse. Here are two suggested methods:
 - (a) Cut out center (like a true bowl)
- (b) Fold back flaps to expose food (tuck under)





• Use your hand to level out the kibbles inside the bag. This lets the next Feeder see whether any animals have fed at your station recently.

* Where to leave the food:

- Preferably push food 3 feet or more under the house (to minimize sun/rain exposure and maximize the animal's comfort level) or somewhere else under cover (carport, open porch with an overhang—to protect from rain—under table or vehicle, etc.)
- If leaving both cat & dog food, try to put the cat food up high so the food (and any cats eating it) is out of reach of hungry dogs. Suggested locations include: On tables, car tops, A/C units, railings, etc.—anywhere that allows cats (but not dogs) easy access to food.
- Many Feeders prefer to separate cat and dog food even more: Front vs. back of the house, porch vs. under the house, neighboring properties, half a block apart, etc.
- Beware of homes that are under deconstruction or where residents have returned. Many people are unwilling to let us feed on their property.
- ▶ IMPORTANT: Pick a place that allows the animal more than one escape route (!) and sufficient camouflage from passing dog packs and humans who may wish to harm the animals.

* How much to leave:

- ▶ If you know there is 1 cat present, leave 5-10 pounds of dry cat food.
- Multiple cats and/or colony of cats = 10-20 pounds.
- I dog = 10-20 pounds of dry dog food (so don't leave a 50 pound bag! Split it up into smaller portions using extra lasagna pans).
- Multiple dogs and/or pack of dogs = 20-40 pounds
- * If your notes indicate the last Feeder left 10 pounds, but it's all gone when you arrive—leave 20 pounds instead (etc). We want to reach a point at which we never find a completely empty bag (because it would suggest animals had gone hungry since last feeding) and don't waste food by leaving out too much.

3. WET FOOD

- Wet/canned food is used only at NEW feeding stations to attract animals to the new feeding location, or to feed animals who are visibly thin.
 - We do not use wet/canned at most feeding stations because (a) it is not necessary to keep animals alive since dry food sustains them just fine, (b) canned food is expensive, and (c) our Rescue Trappers use canned food as bait in the traps to entice animals to be rescued. So we don't feed canned food because it reduces the appeal of the trap bait.

4. F/W FLYER FOR PROPERTY OWNER

- Leave a "F/W Station Information" flyer on the door of the house (use duct tape or a thumb tack to hold in place). These flyers explain the continuing importance of our Food & Water Program in New Orleans, thank the resident for use of their property since the storm, and provide them with ARNO's contact information in case they want us to move the station off their property.
 - ► A stack of these flyers should be in a pocket of your Section Notebook.

How often to leave a station:

• Due to size of their home range (roughly 3 blocks), you should leave a cat food station every 2 blocks or less.

- Lone dogs travel further (roughly 6 blocks), so you should leave a dog station every 3 blocks or less.
- If, in consulting your map, you see areas with no F/W coverage for greater than 3 blocks (where no stations have been established), please establish new stations as described below.
- If one of your stations is set up on a very busy street (e.g., Elysian Fields, Veterans Blvd, St. Bernard Hwy), please establish a second station directly across the street to minimize an animal's need to cross traffic to get to food.
- Please also ensure there are plenty of feeding stations one block off the main roads to try to keep the animals away from busy roads.
- Reminders:
 - Please be very conscious of returning residents and their desire to "get on with their lives." In particular, be sure to clean up debris from past feedings and old F/W stations, and to move existing/new stations out of sight as often as possible.

NEW ANIMALS & NEW STATIONS

- Whenever you see an animal who is NOT associated with or mentioned in the paperwork for a known station, please establish
 a new station at that address.
- Similarly, if you encounter areas with no F/W stations in your section, please establish as many new stations as necessary to 'fill' the area (while keeping to the 2-3blk rule).
- All steps and suggestions for establishing a new station identical to those for refilling pre-existing ones except: you should leave I-2 cans of wet cat food at a new station to lure passing animals.
 - It's also a good idea to: (a) dribble the wet food out towards the sidewalk (for dogs) and/or around the base of the house (for cats) to grab their attention even more, (b) smear the wet food on the wall 4-5 feet off the ground (where the scent will get picked up by breezes), and/or (c) dribble dry cat food (which is very aromatic) away from the F/W station in a couple of different directions to cross the animals' paths.

PAPERWORK

- We're now asking Feeders to help us monitor stations over the long term by filling out a simple data form for each station (and for each new animal) they visit or see.
- These forms currently contain the sum total of all Feeder information collected over the last 1-4 months, compiled by off-site data entry volunteers and then mapped by an off-site mapping volunteer.
- However our notes are far from perfect and we need your help to keep them accurate! There are lots of holes to fill (dog? cat? tarantula?) and info to collect (accurate address? active feeding since last visit?) before we have a solid dataset and true overview of the animal situation across the city as a whole.
- Each feeding team is assigned a binder (numbered by section) that contains compiled info for their section and a series of easyto-read maps based on that data.
- The binder is divided into parts:
 - o a) Info general info for you to take note of (including what to put into your car).

o b) Maps

- Each dot on the map represents a feeding station, and in most cases the number or letter in the dot matches the 'Map lcon' number in the log (see below).
- ▶ Use these maps to help plan your route and look for areas without enough stations.
- o c) F/W Logs (going from left to right across the columns)
 - ▶ Map Icon #
 - -Corresponds to the numbered dots on your section map.
 - Address of F/W Station

-Enter as MUCH detail as you can! If address listed is only an intersection, PLEASE GET AN ACTUAL HOUSE ADDRESS for the F/W station and enter that into the table so our Mapping Team can accurately map the location. -Be sure to include North/South (etc.) as appropriate because both might be found in the same section and Feeders won't know where to find the station.

▶ "St."

-Note whether the station is on a Street, Road, Crescent, or Blvd (etc.) The mapping program and other Feeders get really confused when there are similar addresses, particularly when they're in the same section (e.g., Maple St. & Maple Dr.!)

Location of Food

-Precise location of food at each station (e.g., under stairs at left rear of house, next to blue car in yard, etc.)

Location of Water

-Precise location of water; it may not be at same address as food (I.E., tap doesn't work or is missing there).

Animals Seen at this Address

-Provide as MUCH detail as you can, whether just "cat" vs. "dog" or "small pit bull female, tan with white feet, limping left front paw, red collar..."

-Past Feeders may not have collected very much (or any) info at a particular station, so we rely on you to supplement existing information by adding any descriptors or details to help identify (and count) animals present. -Ideally, we'd like to locate the families for loose animals before we even trap and bring them in. Then we don't traumatize them more than necessary, potentially adopt them before their families can find them, or take up shelter space that could go to another animal.

---If you don't see the animal yourself but someone else tells you about the animal, write "reported" in your notes since that info will be less reliable than if you see animal directly.

Signs/Tracks Seen

-Animal tracks, feces, scratching, signs, ripped toys...seen at or near station.

Actively Used Since Last Visit

--If the bag of food isn't full, if there are divots (evidence that the food has been eaten) in the once-leveled kibble, if the bags/cans have been moved all over the yard & licked clean, (etc.)

-This vital info tells us which stations animals still use and should not be removed, and which (if unused for long enough) can be discontinued.

Amount & Type of Food Left

-This is for your own records so you can track how much food was put down last time and therefore how much needs to be left this time.

Notes

-This is for URGENT or IMPORTANT info only—details you especially want to draw my attention to: e.g., for the tan pit described above, the notes should read "INJURED DOG" (in capital letters) only!

o d) Sightings (aka "Rescue Requests")

- This is for URGENT cases only, as described in the examples given on the sheet itself. Don't fill out a request form for every animal you see! That's what the "Animals seen at this address" box is for!
- If the situation is an EMERGENCY (i.e., the animal needs to be trapped within the next 6hrs), check the box on the top right corner.
- Leave any completed forms on Jessica Higgins' desk at ARNO SITE so she can triage the requests and dispatch trappers accordingly.
- For true emergency cases, please call our attention to it when you return to ARNO site. If it is a medical emergency and you can get the animal, take him/her immediately to the Southeast Veterinary Specialists (400 N. Causeway Blvd, Metairie directions are in the 'Handouts' section of your binder). Always use extreme caution with an injured animal, as they may bite due to pain or fear, not due to aggression. When in doubt, CALL US for advice.

o e) Handouts - Info to give to residents and workers in the area.

Upon your return, please please please:

- a) Put your binders in the F/W "Out Box" each night so the data can be scanned and uploaded to the server for data entry as soon as possible!
 - Without that data, we can't track where/how often animals are fed, and so animals are sure to go hungry...

b)Fill out a section assessment form.

Thanks so much for all of your help!

Please call Cadi with any questions you may have.

Animal Rescue New Orleans Contact List:

ARNO CO-DIRECTORS

Jane Garrison: 843-343-8887, 225-298-9501, JaneGarrison@comcast.net Pia Salk: 323-899-4160, piapia@adelphia.net David Meyer: 310-897-6546, david@grappling.us

NATIONAL VOLUNTEER COORDINATORS

Kate Danaher: 415-459-1149, katedanaher@animalearthhuman.org Brenda Shoss: 314-863-9445, info@kinshipcircle.org or kinshipcircle@brick.net

SUPPLIES COORDINATOR

Colleen Kessler: 650-347-5881, colleen@peacelovepets.com, collofthewild@mac.com

FOOD/WATER ASSIGNMENTS DIRECTOR

Brenda Shoss: info@kinshipcircle.org, 314-863-9445

GROUND FOOD/WATER DIRECTOR

Cadi Schiffer: 225-298-9518, cadi@arusa.org

FOOD/WATER MAPS & DATA MANAGEMENT

Kim Johnson: 503-449-4092, rrsighthound@aol.com

FOOD/WATER ASSIGNMENT SPREAD SHEETS, WWW.ARUSA.COM DEVELOPMENT

Judie Mancuso: 949-497-9383; cell: 949-466-6009, judie@greeni.net

ON-SITE GENERAL ADMIN. DIRECTOR

Jessica Higgins: 925-209-8813, arnojessica@yahoo.com, jesshiggins@yahoo.com

ADMINISTRATIVE COORDINATOR

Bettina Rosmarino: cell: 714-264-5134, hm: 323-221-3442, wk: 310-482-5982, brosmar@hotmail.com

CAT TRAPPING (& TNR) COORDINATORS / TRAPPING REQUESTS

Sharon Secovich: ssecovich@adelphia.net (Provide location, description of animal to be trapped, contact name and phone number.)

DOG TRAPPING COORDINATOR

Jessica Higgins: 925-209-8813, arnojessica@yahoo.com, jesshiggins@yahoo.com (Provide location, description of animal to be trapped, contact name and phone number.)

TRAPPING ADMINISTRATOR / EMERGENCY TRAPPING REQUESTS (pregnant, sick, injured)

Jane Garrison: 843-343-8887, 225-298-9501, JaneGarrison@comcast.net

REUNION COORDINATORS

Liz Dubuis: emds@comcast.net, 214-632-3943 • Rose Moonwater: 831-566-4609, rzmoon@cruzio.com

REUNION CONSULTANT

Donna Schwender (STEALTH): schwender@aol.com, hm: 607-589-7231 607-589-7231

GUARDIANS SEARCHING FOR LOST ANIMALS/DOGS

Sharon Secovich: ssecovich@adelphia.net

GUARDIANS SEARCHING FOR LOST ANIMALS/CATS

Liz Dubuis: emds@comcast.net, 214-632-3943

"DEAD END" GUARDIAN SEARCHES

Bettina Rosmarino: brosmar@hotmail.com, 714-264-5134

GUARDIANS SEARCHING FOR LOST ANIMALS/CONSULTANT

No Animal Left Behind, Anita Wollison: noanimalleftbehind@gmail.com, 302-668-8614, noanimalleftbehind.blogspot.com

WEBMASTER

Rose Moonwater: 831-566-4609, rzmoon@cruzio.com

SPECIAL PROJECTS

Sharon Secovich: 207-499-7196, ssecovich@adelphia.net

Volunteer Agreement and Liability Release Thank you for helping!

I ______ am agreeing to assist the grassroots group, Animal Rescue New Orleans (ARNO) in the pet rescue efforts in and around New Orleans Louisiana. My expected dates of travel are from:

_____ to _____

By signing this release, I agree that I am volunteering entirely on my own recognizance and I understand that any people affiliated with Amimal Rescue New Orleans, 1-800-Save--Pet.com, Kinship Circle, Best Friends Animal Society, or any other individual or group cannot be held responsible for any injury or non-reimbursable costs I incur. I maintain my own health insurance, or am otherwise responsible for any medical expenses I incur. I will act in accordance with all local laws, and be cooperative will all governmental authorities in the area. I will work cooperatively with all ARNO staff and volunteers, and will abide by the animal handling procedures set forth by ARNO. This agreement can be terminated at any time by me or by an ARNO staff member:

Signature _____ Date _____

E-mail _____

Please fax to: (214) 340-8554 or mail to: Animal Rescue, 7002 Wake Forrest Dr., Dallas TX 75214

| FORM B-3 / FEEDER_Food/Water Lo | Template.xls | REDUCED SIZE. SEPARATE FILE IS FULL SIZE |
|---------------------------------|---------------------|--|
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| | | | | | | | DATE OF LAST FEEDING: | | | |
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Page 1

| Date:_ | :Section Number: | | | | | | | | |
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| | N tr | ne box fo | | | ion num อот ตบเพ | | covere | d today: | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 |
| 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 |
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FORM B-5 / FEEDER_Section Assessment Form.doc REDUCED SIZE. SEPARATE FILE IS FULL SIZE.

| Date | Assessment for Section # |
|---|---|
| Feeder Name | Phone |
| Feeder Name | Phone |
| | |
| 1. Did you complete the s | ection ? (i.e., you visited every FAV station) NoYes |
| a) If no, approximately | what percentage did you complete? |
| b) If no, do you plan to | return to this section tomorrow? No Yes |
| c) And what area of th south half, etc.) | e section remains to be completed? (i.e., northwest corner, |
| | |
| 2. In your opinion, when s | hould the section be fed again? |

| Should be fed every day | |
|-------------------------|--|
| 2 days from now | |
| 3 days from now | |
| 4 days from now | |
| 5 days from now | |
| , | |

3. Approximately how many animals did you see today (in your assigned section)?

| CATS | DOGS |
|------------|------------|
| 0-5 | 0 - 3 |
| 6-10 | 4 - 6 |
| 11 - 15 | 7-10 |
| 16 or more | 11 or more |

4. What is the overall health of the animals in this section?

____Good ____Poor ____Very Poor

5. Approximately what percentage of Residents have returned to this section?

_____0-20% _____20-40% _____40-60% _____over 60%

ANIMAL RESCUE NEW ORLEANS (ARNO)

Dear Resident,

Your home has been used as a Feeding & Watering Station for local pets who have been forced to live on the street since Hurricane Katrina.

Animal Rescue New Orleans, a non-profit animal rescue organization, maintains and monitors this Food & Water Station **at least once per week.**

On behalf of the thousands of loose pets that ARNO is still feeding across the parish, we would appreciate being allowed to use your property as a Feeding & Watering Station over the coming weeks or months, as necessary. The animals in your neighborhood have come to rely on this Station as a predictable and safe source of food & water, and we would like to continue to provide them with this resource until their owners return or we can trap them humanely.

To help ARNO maintain this Feeding Station, please contact us at **843-343-8887** so we can supply you with cat and/or dog food on an ongoing basis. Your help would be greatly appreciated and would allow our volunteers to feed more stray animals in your area each day.

However, if you would like us to move this Food & Water Station to another location, please call us at **843-343-8887**. We will dispatch a volunteer to remove the Station within 10days. In the meantime, please leave the food where it is and allow the outdoor faucet to continue dripping fresh water. We apologize for any inconvenience that this Food & Water Station may have caused.

Thank you for your cooperation and assistance, Animal Rescue New Orleans 843-343-8887 * www.animalrescueneworleans.com

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Thank you for your cooperation and assistance, Animal Rescue New Orleans 843-343-8887 * www.animalrescueneworleans.com

ANIMAL RESCUE NEW ORLEANS www.animalrescueneworleans.com

Date:

Dear Resident,

An Animal Rescue Team visited your area on the date indicated above and determined that the following animal(s) were in need of rescue:

The animal(s) were picked up from ______ and were taken to a NO-KILL facility where they will be held for five days and then will be eligible for adoption.

If these are your animal(s) and you are currently able to care for them, you can reclaim them by calling our Reunion Coordinator at 985-249-1269 or by visiting our temporary shelter at **Celebration Station**, **5959 Veterans Memorial Blvd, Metairie** within the five-day hold period.

To report other animals in need of rescue, please call 843-343-8887. Thank you.

ANIMAL RESCUE NEW ORLEANS www.animalrescueneworleans.com

Date: _____

Dear Resident,

An Animal Rescue Team visited your area on the date indicated above and determined that the following animal(s) were in need of rescue:

The animal(s) were picked up from ______ and were taken to a NO-KILL facility where they will be held for five days and then will be eligible for adoption.

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To report other animals in need of rescue, please call 843-343-8887. Thank you.

Please visit our website at: <u>www.animalrescueneworleans.com</u>

ANIMAL RESCUE NEW ORLEANS

Date: _____

To Whom It May Concern

Dear Sir or Madam:

An animal rescue team has visited your area on the date indicated above and discovered the following animals (specifiy- dog, cat, other):

We have taken the following action (specifiy - feed & water, other):

Our only concern is that the above animal is being cared for. While we have no desire to separate an animal from its rightful owner or from someone taking care of the animal in its owner's absence, we do want to insure we have not left any animal helpless and unattended.

Our rescue teams will try to provide follow-up care for this animal including feeding and watering, but to insure that the animal is not being left unattended could you kindly please check the 'animal being cared for' box below and leave this in a place near the animal where the rescue teams can view it. Your assistance in this matter will insure your animal is not mistakenly relocated for the animal's own safety.

We have collars available. Please ask us if you do not have a collar for your animal. A collar with tags and identifying information may help us prevent picking up an owned animal unintentionally.

My name and phone number is listed below should you need to get in touch with me:

| Animal | Rescuer's | Name: |
|--------|-----------|-------|
| | | |

_____ Phone: _____

ANIMAL IS BEING CARED FOR! DO NOT REMOVE!

YOUR NAME

_____ PHONE _____

DATE _____

| FORM B-9 / FEEDER_Rescue I | QUEST.doc | REDUCED SIZE. SEPARATE FILE IS FULL | SIZE |
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| Is this an EMERGENCY situation, in your opinion? If so, check this box: | | | | | | | | |
|---|---|--|--|--|--|--|--|--|
| Your Name: C | Cell number: | | | | | | | |
| Date and Time you saw the animal: Date: | Time: | | | | | | | |
| Section & Parish Address: | | | | | | | | |
| If you believe this is an URGENT case, please des | cribe why: | | | | | | | |
| | | | | | | | | |
| EMACIATED, HOUSE BEING DEMOLISHED, OWNER E ON/NEAR VERY BUSY ROAD, STUCK IN CANAL, PRE | D, LACTATING / NURSING mothers, KITTENS and PUPPIES, DIED, NEIGHBORS THREATENED TO HARM ANIMAL, SEEN DATOR/PREY (dogs killing cats or dogs killing other dogs), J believe the animal is in danger or is otherwise urgent, please as completely as you can: | | | | | | | |
| SPECIES: BREED (| primary / secondary): | | | | | | | |
| AGE (adult, juvenile/teenager, puppy/kitten (estimate age |): | | | | | | | |
| GENDER: maleneutered male fe | emale SIZE (lg, med, sm): | | | | | | | |
| COLOR (primary and secondary): | EARS (erect or floppy): | | | | | | | |
| HAIR LENGTH (long, med., short): | TAIL (long or cropped): | | | | | | | |
| DISTINGUISHING MARKINGS (describe): | | | | | | | | |
| COLLAR (describe collar; if absent, indicate "none"): _ | | | | | | | | |
| Bonded with other animals?YesNo | o (If yes, make Rescue Request for each animal) | | | | | | | |
| DEMEANOR: friendly, calm, aloof, afraid, territorial, agg | ressive, etc | | | | | | | |

CONDITION OF ANIMAL and MISC. NOTES: Healthy; seems to live at this address; traveling east to west on ABC street, INJURED (describe injury), SICK (describe sickness: mange, chemical burns, coughing, etc.), PREGNANT, NURSING (puppies or kittens seen?), OLD, EMACIATED (deep ribs or spine showing), THIN, CRITICAL - describe why:

WILL YOU HELP THEM?



Thousands of homeless pets left behind by Katrina still need your help.

Can you spare a few hours each week to feed them?

Contact <u>info@kinshipcircle.org</u> or 504-236-0919 for more information

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| EMAIL: | EMAIL: | EMAIL: | EMAIL: | EMAIL: | EMAIL: | EMAIL: |
| info@kinshipdirek.org | info@linshiprirele.org | info@linshipcirck.org | info@linshipcircle.org | <mark>info@linshipcircle.org</mark> | info@linshipcircls.org | info@lainshipcircle.org |
| PHONE: 504-236-0919 | PHONE: 504-236-0919 | PHONE: \$04-236-0919 | PHONE: 504-236-0919 | PHONE: 504-236-0919 | PHONE: 504-236-0919 | PHONE: 504-236-0919 |

They Still Need Us.



Since Hurricane Katrina our city is full of homeless pets, even now all have not yet been rescued. There are thousands still in need of food, medical care and new homes. Please join us to see how you can help us end their suffering. Their future welfare depends on all of us.

Wednesday, Feb. 1 - 7pm Bourbon Orleans Hotel

717 Orleans (French Quarter) \cdot valet parking avail. for \$10 For more info call 504.236.0919

animalrescueneworleans.com • info@kinshipcircle.com

ANIMAL RESCUE NEW ORLEANS (ARNO) Main Line: 843-343-8887 www.animakescueneworleans.com

VOLUNTEER FORM (please print clearly)

| Mame: | | |
|----------------------------|-------------------------------|---|
| Address: | | |
| City/State/Zip: | | |
| Home Phone: | Cell: | Work |
| Email Address: | | |
| Ocoupation: | | |
| I'm interested in helping | animals of New Orleans in t | the following ways. Check all that apply: |
| Humane Dog Trapping | I | |
| Humane Cat Trapping | | |
| 🗌 Trap, Neuter, Release | (TNR) of cats | |
| EFeeding and watering t | he homeless pets on the stree | ets |
| Administrative work (da | ata entry, returning calls) | |
| Eundraising | | |
| Volunteer recruitment a | and contact | |
| E Fostering animals or fin | nding foster homes | |
| 🗌 Animal transport (to ve | t, shelters, etc.} | |
| Supplies procurement | | |
| 🗌 Webm aster | | |
| Plea se tell us about you | rself and why you're interes | ted in working with ARMO : |
| | | |
| | | |



The animals of New Orleans need you!



If you think the animal situation in New Orleans is being taken care of, it is not. WE NEED YOU.





As you may know, there was no evacuation plan for animals, they were simply left behind when their owners evacuated. Many starved to death. Hundreds of thousands are now roaming the streets, starving or getting injured.

Animal Rescue New Orleans, working together with Best Friends has established a base camp in New Orleans, and has been trapping animals and keeping others fed







at feeding stations around the city until they can be trapped. They are 100% volunteer, and the only no-kill organization down there.

ARNO needs:

- Trappers
- Feeders to go to food/water stations (will train)
- Foster homes for animals
- Donations

Visit www.animalrescueneworleans.com for all the info. you need. This is a time-sensitive, once in a lifetime situation. Please go.

OFFICIAL WARNING

IT IS AGAINST THE LAW TO HARM, POISON OR KILL ANIMALS

IF YOU SEE SOMEONE OR KNOW OF SOMEONE WHO HAS HARMED, SHOT OR POISONED ANY ANIMALS CALL:

843-343-8887

\$1000 rewards offered for information leading to arrests

ANYONE HARMING ANIMALS WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW!

ANIMAL IN NEED?

IF YOU KNOW OF AN ANIMAL TRAPPED IN A HOUSE, APARTMENT, OR YARD, WHO'S BEEN LOOSE OR ABANDONED SINCE THE HURRICANE, OR WHO IS INJURED OR SICK AND IS LIVING ON THE STREET

CALL ANIMAL RESCUE NEW ORLEANS (ARNO) AS SOON AS POSSIBLE: 1-843-343-8887

Please continue to care for animal &/or keep track of location until sure animal has been rescued. All animals go to NO-KILL shelter. Every effort made to reunite them with original owners.

www.AnimalRescueNewOrleans.com

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www.AnimalRescueNewOrleans.com

For animals in IMMEDIATE Need Of Medical Attention

DIRECTIONS TO SOUTHEASTERN VET SPECIALISTS 400 N. Causeway Blvd. Metairie, LA 504-219-0444

- I-I0 West
- Take the Causeway Blvd SOUTH exit
- Exit at Metairie Road
- Clinic is just before bridge on right

Note: When you see the Metairie Small Animal hospital on the left slow down and get into the small service road that runs parallel to the highway. The Southeast clinic is on the right immediately before the bridge. *Do not take the Airline Hwy to get there (take 1-10)

Be SURE to fill out emergency medical drop off form. Leave a copy with the animal and bring one to ARNO field and water coordinator at Celebration Station.

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FORM E-2 / MISC_Emergency Drop Off Form.doc SHOWN BELOW. SEE SEPARATE ATTACHMENT.

Emergency Medical Drop Off Form

Leave a copy with the animal and bring one to ARNO base site.

| Date and Time: | | | |
|---|--|--|--|
| Name and contact info of rescuer: | | | |
| Animal Taken to: | | | |
| Address/area where animal found (details): | | | |
| | | | |
| | | | |
| | | | |
| Type of Animal: Cat Dog Other | | | |
| Animal Description: | | | |
| | | | |
| | | | |
| | | | |
| Reason for pickup/drop off: | | | |
| | | | |
| | | | |
| How caught: Trap Catchpole Picked Up Other | | | |
| Relevant Info (ie owner talked to, neighbors in area/talked to, contact info, etc.) | | | |
| | | | |
| | | | |

FORM E-3 / MISC_Spay/Neuter Trap/Release Request.doc SHOWN BELOW. SEE SEPARATE ATTACHMENT.

Spay/neuter release trapping request

Requester (name):

Contact Info:

Address/area of colony or cat (details):

Descriptions or details regarding cats:

Reason for request (describe any details e.g. bulldozing in area, feeder moving, etc.):

Who will care for/feed cats when released? (name and contact info)

Please be aware that person requesting TNR will be responsible for re-releasing cats. If alternate release arrangements need to be made, they must be worked out directly with the trapping coordinator.

FORM E-4 / MISC_Trapping Pickup Dispatch.doc SHOWN BELOW. SEE SEPARATE ATTACHMENT.

PRIORITY:

TRAPPING / PICK-UP DISPATCH

| Address: | | | | |
|----------------------------------|--|--|--|--|
| | on: | | | |
| | | | | |
| Details/Comments (injured, pregr | namt, bonded with other animal, etc.): | | | |
| | | | | |
| Dispatch Date: | Dispatched By: | | | |
| Assigned To: | Phone: | | | |
| Trap Numbers: | | | | |
| Exact Trap Location (backyard, k | ehind fence, etc.): | | | |

| | Trapping Notes (e.g. trap set, non-target animal caught, etc.): I |
|----------|--|
| DATE | NOTES |
| | |
| | |
| | |
| | |
| | |
| | |
| OUTCOME: | |

Animal went to: C.STATION SAF SEVET OTHER_____

Gotta Get To NOLA - Travel Info For Volunteers

Below is information we hope you find helpful as you make arrangements to volunteer. If questions are not answered here, always check http://www.animalrescueneworleans.com/ for updates.

AFFORDABLE TRAVEL & RIDESHARES

Please make your own travel arrangements, using information below, your own contacts and creativity.

FLIGHTS

Fly into New Orleans or Baton Rouge. Rent vehicle with room for supplies. Vans, SUVs appreciated.

Searching for affordable flights: Often contacting the airline directly will yield the best rates. Talk to them about your volunteer status! Some, such as Delta and Northwest, have been very helpful.

Airline options to search: Always check for their specials available and/or call and ask them if they will give you a special rate due to your rescue volunteer status!

TRY: http://www.cheapseats.com/

Southwest*: http://www.southwest.com/ Northwest: http://www.nwa.com/ Jetblue*: http://www.jetblue.com/ American: http://www.aa.com/ Continental: http://www.continental.com/ Delta: http://www.delta.com/ United: http://www.delta.com/ America West & US Airways*: http://www.americawest.com/ AirTran*: http://www.airtran.com/ *DISCOUNT AIRLINE

*AIRFARE BARGAINS (posted as found; some may expire)

Flight Coupons: Available for United Airlines. Up to \$75 off RT tickets/and fly into N.O. Prices below do not include airport or luggage taxes: \$150-\$299 = \$25 OFF \$300-\$474 = \$50 OFF \$475 or more = \$75 OFF Email Lisabeth at Lambdalism@aol.com if you plan to book flight on United Airlines.

TRAINS & BUSES

Amtrak: http://www.amtrak.com/ Now operates into New Orleans. Weekly specials often really low. See "Hot Deals" at the top of their home page.

Greyhound: http://www.greyhound.com/ Operates a limited schedule into New Orleans.

CAR RENTALS

Check for specials available and/or ask if they'll give you special rate due to rescue volunteer status! http://www.budget.com/ http://www.hertz.com/ http://www.enterprise.com/ http://www.thrifty.com/ http://www.avis.com/ http://www.dollar.com/

*New Orleans Airport Shuttle

Stop located outside baggage claim. See agent at shuttle ticket booth for next available shuttle (they run intermittently). Cost: \$13 one way

To schedule a pickup to return to the airport: Call 504-522-3500, 24 hours in advance Cost: \$13 one way

*RENTAL BARGAINS (posted as found; some may expire)

Check Budget.com: http://www.budget.com/budgetWeb/home/home.ex

Car Rental Coupons: Available for Avis^{*}, Budget^{*}, National^{*}, Alamo^{*}, Hertz^{*}, and Enterprise^{*}. To use coupon send requested information to Lisabeth at Lambdalism@aol.com at least one week prior to your departure. You'll receive coupon via mail to present at rental agency:

Name Address Phone number (best time to call) Name of rental company Location of reservation (i.e. New Orleans airport) Whether reservation has already been made

To use coupons, you must have the coupon number when making reservation (by telephone). You will then present coupon at rental counter when you pick up vehicle. To rent a vehicle, you must have a valid drivers license and a major credit card (a debit card will not work). *Important: If coupon is not used, please mail it back immediately for use by another volunteer.*

DISCOUNT SITES

For travel, rentals, and hotels. Remember booking through these sites usually makes it difficult, if not impossible, to cancel. http://www.expedia.com/ http://www.priceline.com/ http://www.orbitz.com/ http://www.hotelkingdom.com/

LODGING

OUT-OF-TOWN VOLUNTEERS MAY STAY AT ARNO LOCATION:

271 Plauche St., Metairie, Louisiana 70123 (Cross street: Edwards, off of Jefferson Highway)

--Site open for volunteer lodging on Tuesday afternoon, January 31, 2006.

--Bring portable bedding (cot, sleeping bag, air mattress, tent) to sleep on floor.

--Electricity and bathrooms available. No shower, but may acquire solar shower.

--Small kitchenette, but no meals served. Travel self-sustaining.

RESIDENT HOMES: Request private list of residents to contact directly.

VACATION RENTAL BY OWNER: http://www.vrbo.com

Listing of N.O. vacation rentals still in operation. Some as low as \$75 per night. Inexpensive if shared. Individual owners post places, so worth asking if they'll offer discount to volunteers.

HOTELS: Research sites http://www.traveltoday.com/hotels/Metairie/LA/USA/ http://www.discoverneworleans.com/hotels.html http://www.expedia.com VOLUNTEERS IN NOLA HAVE TOLD US ABOUT: **Days Inn, in Harvey** (\$99; sharing makes it reasonable) 504-366-8531

Quality Inn, in Gretna (\$112; Two beds) 504-366-8531

The Whitney (Wyndam Hotel, ask for special rate of \$109/night, two double-bed) 610 Poydras Street, Corner of Camp and Poydras; 800-WYH-DHAM, 504-581-4222, 504-207-0100

Wyndham NewOrleans, 504-566-7006, http://www.wyndham.com/hotels/MSYCP/main.wnt

Chateau Hotel, 504-524-9636; 1001 Chartres Street, New Orleans

Joe & Flo's Candlelight Hostel, in French Quarter (\$25.00 per night, 1 person) 1129 N. Robertson Street, New Orleans Book online: http://www.hostelz.com/display.php/29284+Joe+&+Flo's+Candlelight+Hostel+-+New+Orleans

OTHER NEW ORLEANS HOSTELS & BUDGET HOTELS: http://www.hostelworld.com/findabed.php/ChosenCity.New%20Orleans/ChosenCountry.USA

OTHER RESEARCH

Craigslist: http://www.craigslist.org/

Search for rideshares: Look under your own city's page, any cities nearby, and the New Orleans page. Search "Volunteers" section, "Pets" section, and "Rideshare" section.

http://www.nola.com/

Search for rideshares: Search "Volunteers" section, "Pets" section, and "Transportation" section.



petcofoundation@petco.com

Petco Foundation Application for Support

1. Organization Name and Address:

| | Phone: | Fax: Fax: |
|----|-------------------|---|
| | E-Mail: | Web: |
| | Contact Person: | |
| | | |
| 2. | Total Amount Requ | æsted: \$ |
| | | |
| З. | Requestis for: | |
| | | General Support (Explain mission of organization and what funds will accomplish) |
| | | |
| | | Project Support (Explain project - Must promote, preserve, protect the human- animal bond) |
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ARNOManual

ARNO Manual_HiRes.pdf ARNO Manual_LoRes.pdf ARNO Manual.doc F/W SECTION MAPS Forms_DIRECTOR Food-Water Assign Forms_For FEEDERS/RESCUE Forms_MISCELLANEOUS Forms_RECRUIT Volunteers Forms_To PUBLIC

Animal Rescue New Orleans



COMPANION ANIMALS Cruelty Laws, Puppy Mills/Breeders, Overpopulation, Pet Theft, Dealers, etc.

ANIMAL ABUSE Animal/Human Violence Link, Legal Issues, Animal Cruelty Cases in Court

ANIMALS IN FASHION INDUSTRY Fur, Leather, Wool, etc.

ANIMALS IN ENTERTAINMENT

Circuses, Rodeos, Zoos, Aquariums, Bullfights, Animal Fighting, etc.

WILD ANIMALS

Hunting, Trapping, Fishing, Population Management, etc.

ANIMAL RIGHTS PHILOSOPHY

Activist Issues, Perspective, Strategy, First Amendment Rights, etc.

All tax-deductible donations to Kinship Circle fund our efforts for animals.

To subscribe to Kinship Circle's weekly action campaigns, send an email to: subscribe@kinshipcircle.org

BEAR WITNESS. SPEAK. DEMAND. ACT. KINSHIP CIRCLE, 501c3 nonprofit animal advocacy Action Campaigns • Literature • Voice For Animals Brenda Shoss, founder & president • Janet Enoch, vice-president info@kinshipcircle.org www.KinshipCircle.org

ABOUT KINSHIP CIRCLE

Kinship Circle's primary mission is to empower people to take action in campaigns addressed to lawmakers, businesses, media and other institutions linked with animal cruelty and protection concerns. To prompt legislative, social and ethical reforms for animals, we provide tools for activists to respond influentially in the following areas:

ANIMALS FARMED FOR FOOD

Agribusiness, Industrial Livestock Operations, Vegetarianism, Veganism

ANIMAL EXPERIMENTATION

Product Testing, Biomedical Research, Non-Animal Research

